

Festus Public Library Board of Directors Meeting

Minutes

June 10, 2025 @ 6:00 pm

Members Present: Mark Peckham, Carleigh Williams, Stephen "Steve" Stoll, Erica Eisenhauer and Director, Elizabeth Steffen, Vicki Greminger, Ellen Ravenscraft, Chris Nelson.

Members Absent: Vicki Cummings, Eric Baldonado.

Call to Order: The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by President, Mark Peckham. It was held in the small conference room of the Festus Public Library.

Consent Agenda: Chris Nelson moved to approve all the items on the Consent Agenda which included: Minutes of the May 1, 2025, meeting; Approval of Bills; Financial Report; and Librarian's Statistical Report. Vicki Greminger seconded the motion. The motion carried unanimously.

Recognition of Visitors: Kate Tedford was introduced by Mark Peckham. She is attending as a perspective Board member.

Public Comments: None.

Librarian's Report, May 1, 2025:

1. Summer Reading has begun! Sign-ups began on Tuesday, May 27th and we had people waiting for the doors to open. Friday, May 30th was our Touch-A-Truck kick-off event with fire trucks, police cars, a mail van, equipment from Public Works, a tow truck from Pippin Towing, and a small excavator from Boyer Building. The Friends sponsored Kona Ice, and we had a rep from New York Life Insurance doing child ID kits. We had 450 people in the door and New York Life did 30 kits for families. It was a strong start to the summer!

2. We have been using the new phone system for a month, and, after some hiccups, it seems to be going well. We have more flexibility with voicemails, and we can receive calls while on the phone with someone else. We are waiting on longer cords, shoulder rests, and an internet cell phone that we will be able to take and use around the library, if the need arises.

3. We are getting closer to offering passport photos. The iPad, photo cutter, and wireless printer have arrived. We will be closed from 9 AM-11 AM on Monday, June 9th for staff training. We haven't decided on a go-live date yet.

4. The city closed all buildings on several Fridays in May. We closed at 2:30 on Friday, May 16th due to the forecasted severe weather that day. We also closed at 2:30 on Friday,

May 23rd to allow staff to get a head start on the holiday weekend. Because it was the city that closed us, all staff who were scheduled to work past that time were paid.

4. On Thursday, May 15th I got a firsthand look at the renovations to the Red Barn in Crites Park when I attended the City Clerk luncheon held there. The renovations are beautiful, and it will be a popular place for events. During lunch I got to learn about what the Missouri Ethics Commission does and how it works for city clerks.

5. We had several groups come and tour the library in the last month. Sunday, May 4th, I opened the library to boy scouts so they could earn part of a merit badge. Thursday, May 29th, we had a girl scout troop in for a tour and scavenger hunt to earn a badge. Monday, June 2nd, Mrs. Ashley Van Bibber brought her career exploration class to the library to see the resources we have available when it comes to careers and test prep.

7. On Tuesday, June 3rd, Sharon Kirkpatrick, the new director of DeSoto Public Library, spent some time with me to better understand the role of the library director.

8. The library will be hosting an open house for the proposed gun range for the police department on Monday, June 16th. It will run from 3 PM-6 PM.

9. I had to have a man trespassed for urinating on the building. The police came and trespassed the man. We haven't seen him since.

10. The library will be closed Thursday, June 19th, for Juneteenth.

Friends of the Library Report: Chris Nelson reported that the Friends' had four new members join the organization. They purchased five signs that state "Sponsored By The Friends of the Festus Library." They have new pallets in the library basement for the Friends' book sale and the yard sale.

Unfinished Business:

- **Library Strategic Plan** – Eric Baldonado was absent. Discussion was postponed until the next Board meeting.

New Business:

- **Library Board Elections for 2025 - 26:**

Eric Baldonado was reelected Board Treasurer on a motion made by Vicki Greminger, a second by Chris Nelson and a unanimous Board vote.

Steve Stoll was reelected Board Secretary on a motion made by Vicki Greminger, a second by Erica Eisenhauer and a unanimous Board vote.

Chris Nelson was elected Board Vice President on a motion by Steve Stoll, a second by Ellen Ravenscraft and a unanimous Board vote.

Mark Peckham was reelected Board President on a motion by Vicki Greminger, a second by Chris Nelson and a unanimous Board vote.

Meeting Room Requests:

- A request was made by the Westwood Condominium Association to hold their annual meeting. A motion was made to allow the meeting by Steve Stoll with a second by Ellen Ravenscraft and approved unanimously by the Board.
- A request was made by the Roots and Wings Co-Op to meet to talk about history and science for home schooled children. A motion was made to approve by Carleigh Williams with a second by Ellen Ravenscraft and approved unanimously by the Board.
- A request was made by Girl Scout Troop 1473 to continue their meeting at the library. A motion was made to approve by Steve Stoll with a second by Vicki Greminger and was approved unanimously by the Board.
- A request was made by the Festus 4-H, a youth organization, to meet at the library. A motion was made to approve by Carleigh Williams with a second by Erica Eisenhauer and was approved unanimously by the Board.
- A request for an informational meeting was made by Classical Conversations. A motion was made to approve the meeting by Ellen Ravenscraft with a second by Chris Nelson and was approved unanimously by the Board.
- A request by Matthew's OCD & Anxiety Support was delayed until more information was available to the Librarian.

Permission to Close the Festus Library :

- The request was made by the Librarian to close the library on Saturday, July 5. A motion was made by Vicki Greminger and seconded by Carleigh Williams and was approved unanimously by the Board.

Request to Destroy Passport Records:

- The request was made to destroy passport records older than two years. A motion was made by Chris Nelson and seconded by Vicki Greminger with a unanimous Board vote.

Public Comments:

- Mark Peckham thanked Ellen Ravenscraft for her years of service as a member of the Board of Directors as she leaves after serving three terms. The Board applauded her service.

Adjourn: As there was no other business to discuss, Carleigh Williams made a motion to adjourn the Library Board meeting. Erica Eisenhauer seconded his motion, and the motion carried. Mark Peckham declared the meeting adjourned at 6:55 pm.

Respectfully Submitted,

Stephen M. Stoll