

Minutes of the
Festus Public Library Board of Directors Meeting
September 12, 2024 @ 6:00 pm

Members Present: Mark Peckham, Carleigh Williams, Vicki Greminger, Ellen Ravenscraft, Stephen "Steve" Stoll, Chris Nelson, Erica Eisenhauer and Director, Elizabeth Steffen.

Members Absent: Eric Baldonado, Vicki Cummings

Call to Order: The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by President, Mark Peckham. It was held in the large meeting room of the Festus Public Library.

Consent Agenda: Steve Stoll moved to approve all the items on the Consent Agenda which included: Minutes of the June 13, 2024, meeting; Approval of Bills; Financial Report; and Librarian's Statistical Report. Chris Nelson seconded the motion. The motion carried.

Recognition of Visitors: There were no visitors to report.

Librarian's Report: September 12, 2024

1. On August 6th, the city switched from Point & Pay to Invoice Cloud to process credit cards. On the staff end, not much has changed. There is no fee to use a card, which is a welcome change. There is a different program for me to use to see the credit card payments from the day before, but it has been an easy transition.

2. We have had some issues with temperature regulation in the library. I have access to software that allows me to see the temperatures in the library and there have been several times where the unit that controls the tall stacks and offices has been in an alarm status. The unit that controls the Local History room and Children's area has had a few alarms as well. Veregy and the electricians who installed the units moved the two thermostats that control the troubled units to see if that helped, but it hasn't made much difference. Jim Tindall has been keeping an eye on the software and has been sending in tickets to Veregy when he sees an issue. Public Works director Micheal Christopher has also been made aware of the issues and is trying to work on a solution.

3. There was a TV left on the side of the building when Carla Aubuchon arrived one morning. She brought it inside and called the police to let them know just in case someone had reported it stolen. They came and looked it over, but it hadn't been reported stolen. We have kept it in the back in case someone comes looking for it.

4. The police were also called on Wednesday, August 7th for a wellness check. A woman had been in the bathroom for several hours and her speech was slurred when she spoke. She was also seen laying on the bathroom floor. The police came and were familiar with her. She was able to leave on her own.

5. We hosted another blood drive for the Red Cross after a cancellation on Thursday, August 15th. We have also scheduled one for November and December after cancellations.

6. On Saturday, October 5th, the library will be hosting a book signing of Mike Manns' book "Critical Knowledge". Mr. Mann is the owner of Manns Restoration. The book is a fictional account of the Chrysler Turbine Car, turbine powered concept car in the 1960s. He will begin speaking around 10 AM and will have books for sale. Mr. Mann has donated a copy to the library for circulation.

7. I was asked by the Jefferson County chapter of the Missouri Association of School Librarians to speak at their fall meeting on Saturday, September 7th. I plan on speaking about the different things the library has to offer, how the library can collaborate with the schools, recent legislation, and more.

8. Chess Club is back! The first meeting will be Saturday, September 21 and will still be open to all ages. Instead of holding the club twice a month, Tom McGrath, the leader, will only hold it on the third Saturday of the month. We hope that he gets more participants now that it's back.

9. The mayor allowed for all city buildings to close an hour early on Friday, August 30th, so employees could get a head start on the holiday weekend. All staff that worked that day were paid for that hour. It was a nice way to start the weekend, and everyone was very grateful.

Friends of the Library Report: Chris Nelson reported that the recent book sale brought in \$3001.00 to the Friends' treasury. It was a very successful sale and she thanked all of the Friends and spouses for their participation.

Unfinished Business:

- **Strategic Plan** – Eric Baldonado was not present for the meeting and the discussion about the plan was postponed until the next meeting
- **Public Comment at Library Board Meetings** – Elizabeth Steffen reviewed the revised policy regarding public comments at Library Board meetings. A motion was made by Ellen Ravenscraft and a second was made by Carleigh Williams to accept the revised policy. The motion was unanimously adopted

New Business:

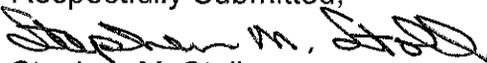
- **Educator Library Cards** - Elizabeth Steffen introduced the idea of offering a free library card to all teachers in schools in the City of Festus. A discussion followed regarding who should be eligible to request a library card. Elizabeth will do more research and the discussion will continue at the next meeting of the Board.
- **Meeting Room Requests:**
 1. **Leader Publications** – Chris Nelson made a motion to approve the use of the meeting space. Carleigh Williams seconded his motion, and the motion carried.
 2. **Safe Place (Compass Health)** – Ellen Ravenscraft made a motion to approve the use of the meeting space. Vicki Greminger seconded her motion, and the motion carried.

Request to Destroy Records: Chris Nelson made a motion to destroy passport transmittals older than 2 years. Vicki Greminger seconded his motion, and the motion carried.

Public Comments: There were no public comments.

Adjourn: As there was no other business to discuss, Steve Stoll made a motion to adjourn the Library Board meeting. Erica Eisenhauer seconded his motion, and the motion carried. Mark Peckham declared the meeting adjourned.

Respectfully Submitted,


Stephen M. Stoll