

Minutes of the
Festus Public Library Board of Directors Meeting
June 13, 2024 @ 6:00 pm

Members Present: Mark Peckham, Eric Baldonado, Jenny Brummer, Vicki Greminger, Ellen Ravenscraft, Chris Nelson, Steve Stoll, Vicki Cummings, and Director, Elizabeth Steffen.

Members Absent: Ron Scaggs

Call to Order: The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by President, Mark Peckham. It was held in the large meeting room of the Festus Public Library.

Consent Agenda: Steve Stoll moved to approve all of the items on the Consent Agenda which included the Minutes of the May 2, 2024 meeting, Approval of Bills, Financial Report, and Librarian's Statistical Report. Vicki Cummings seconded the motion and the motion carried.

Recognition of Visitors: There were no visitors to report.

Librarian's Report June 13, 2024

1. Summer Reading has begun! We have had 575 sign-up since Tuesday, May 28th, which is great for it being so early in the program. We had 350 register for our kick-off event, Touch-a-Truck. The Health Department was here with their smoothie bike and gave out free bicycle helmets. The Toys for Tots literacy program was also here handing out free books. They gave away 750-800 books. And Kona Ice was a huge hit. If you haven't signed up yet, please do!
2. Compass Health reached out to me to ask if the library would be willing to host a community debriefing on the tragic events that happened last week. The event will be on Wednesday, June 12th, at 5 PM. Counselors and clinicians will talk people through what they are feeling and if anyone needs to talk one-on-one, there will be counselors available. If it looks like the event will grow beyond the room's capacity, a Plan B will be utilized.
3. On May 15th we had a photographer call and ask for permission to shoot a senior picture session in the library. After explaining that they needed to keep patrons out of the pictures, I agreed. The staff said they hardly knew the photographer was here. I was

hoping that we would get to see some of the pictures but haven't yet.

4. Our new chairs have arrived! They were delivered on Friday, May 31st. Modern Business Interiors took the old chairs with them when the new ones were delivered. The new chairs look great. A big thanks to Ameren and the Foundation for making that happen.
5. There was a leak in the canopy on the west side of the building. Jim Tindall stopped by and said that the drain on the canopy was clogged. He did what he could to clear it out, but he thinks the main problem is the part of the drain under the concrete. I am waiting to see what the next steps are.
6. We received word from the Missouri State Library that we will be dropped from Inter Library Loan services due to lack of usage. Like everything, the price of ILL is going up and the State Library can only afford to fund so many libraries. Since joining Missouri Evergreen, our usage of ILL has dropped significantly so I was not surprised to hear that we would be dropped. The last day that we will be able to access the ILL site is June 30th.
7. As most of you know by now, the local radio station has been moved over to syndicated programming. I was scheduled to be on the radio, Wednesday, May 8th and Hal Neisler called on the 7th to let me know what had happened. I enjoyed my time talking to Hal and getting library news out to the community. It is something that is going to be missed.
8. We had several days in May when the courier made a stop at the library to pick up items but had none to deliver. It made for a very frustrating experience for the staff and patrons. After contacting MALA about the issue, the courier has made a delivery on all of the scheduled days. One day, he brought almost 350 items. I will continue to inform MALA if any more issues arise.
9. The solar canopy has been damaged in the last month. One of the dump trucks working on the Main St. project backed into them. Kimes Construction will be paying for the repair of the solar panels.
10. The leader of the Chess Club, Tom McGrath, has decided to suspend the Chess Club for the summer due to lack of attendance. He hopes to start it back up when school starts.
11. The budget for FY25 is due June 24th. I will be working on that and the capital projects for the next budget cycle. I will also be working on capital projects in the next three years.

Friends of the Library Report: There was no new business to report. But the Friends are preparing for the book sale to be held during Twin City Days.

Unfinished Business:

- **Strategic Plan** - Due to Survey Monkey's cost to include a QR code in the survey, we cannot use QR codes to get the survey out to the public. The survey will be available via a link online and in paper.
- **Potential New Board Members** - Jenny Brummer's term expired. Ron Scaggs did not renew his term. The board is seeking two new members.

New Business:

- **Election of officers/continuation of terms** -

Eric Baldonado made a motion for Steve Stoll to be Secretary. Jenny Brummer seconded, and the motion carried.

Chris Nelson made a motion for Eric Baldonado to remain as Treasurer. Steve Stoll seconded, and the motion carried.

Eric Baldonado made a motion for Vicki Cummings to remain Vice President. Jenny Brummer seconded, and the motion carried.

Jenny Brummer made a motion for Mark Peckham to remain President. Ellen Ravenscraft seconded, and the motion carried.

- **Meeting Room Requests** -

1. Jefferson County 4-H Summer Robotics and 4-H Club - Steve Stoll made a motion to approve the use of the meeting space. Chris Nelson seconded and the motion carried.
2. St. Louis Tax Assistance Program - Steve Stoll made a motion to approve the use of the meeting space. Ellen Ravenscraft seconded and the motion carried.
3. Continuing Education for The SLPs in the Jeffco Area - Ellen Ravenscraft made a motion to approve the use of the meeting space. Eric Baldonado seconded, and the motion carried.
4. Silver Stages Speaker Series - Vicki Greminger made a motion to approve the use of the meeting space. Chris Nelson seconded, and the motion carried.

- **Request to Destroy Records** - Eric Baldonado made a motion to destroy passport transmittals older than 2 years. Jenny Brummer seconded the motion, and the motion carried.

Public Comments: There were no public comments.

Adourn:

As there was no other business to discuss, Jenny Brummer made a motion to adjourn the Library Board meeting. Chris Nelson seconded the motion and the motion carried. Mark Peckham declared the meeting adjourned.

Respectfully Submitted,

Jenny A. Brummer