

Minutes of the  
Festus Public Library Board of Directors Meeting  
April 4, 2024 @ 6:00 pm

**Members Present:** Mark Peckham, Eric Baldonado, Jenny Brummer, Vicki Greminger, Ellen Ravenscraft, Chris Nelson, Steve Stoll, Ron Scaggs, and Director, Elizabeth Steffen.

**Members Absent:** Vicki Cummings

**Call to Order:** The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by President, Mark Peckham. It was held in the large meeting room of the Festus Public Library.

**Consent Agenda:** Chris Nelson moved to approve all of the items on the Consent Agenda which included the Minutes of the March 7, 2024 meeting, Approval of Bills, Financial Report, and Librarian's Statistical Report. Steve Stoll seconded the motion and the motion carried.

**Recognition of Visitors:** There were no visitors to report.

**Librarian's Report April 4th, 2024**

1. Beginning in May, we will be offering an exercise class for older adults with the Missouri Extension. The class will meet Tuesdays and Thursdays from 11:30-12:30 for eight weeks. Enrollment will be capped at 15 participants, and we will keep a waiting list. We haven't publicized it yet, but we are already getting phone calls.
2. We have been a popular place for eclipse glasses. I purchased 150 and we sold out of those. I purchased another 250 and I don't expect us to have them for long. We are selling them for \$1 and had the limit at 10 but are taking it down to 5 so we don't sell out as fast. The city has purchased eclipse glasses for all city staff.
3. All city buildings will be closing early on Monday, April 8<sup>th</sup> for the eclipse. I have asked if we will need to reopen since we normally close at 7 PM. I am waiting for a response.
4. Our flag disposal box was overflowing with retired flags in March. After calls to the Boy Scout troop responsible for the box, calls to the VFW, and a post on Facebook we got it halfway emptied. They will have to come back for the rest

- because they did not have enough room in their tubs for all the flags.
5. Jena Hudkins, from Compass Health, stopped by the library to see if we would be open to having some of their crisis team members be present for resources for patrons who need things Medicaid and food stamp applications. They wouldn't be here all day but would stop in and stay for a while. They are hoping to have the service in place soon. I'm very excited about this and think it will be a great resource.
  6. Walmart has donated a food box for the library. It is located by the entrance to 406. Walmart will be stocking it with food, and anyone is welcome to help themselves.
  7. The wall, bicycle rack, and bollards have been painted. Staat Tuckpointing did the work and it turned out great. It has made a big difference.
  8. The city was auctioning off surplus items with a company called Purple Wave and I added the large microfilm machine that was in the Local History room to the sale. It didn't work and was just taking up space. It sold for \$10 and the gentleman who bought it restores them.
  9. We are opening the Chess Club to adults. No one showed up to the two March meetings so Tom McGrath and I decided to see if bringing in adults would get people in the door. We are going to give it a try in the month of April and see what happens.
  10. Steve Stoll had a great turnout for his book signing. Around 55 people came for the talk and after to purchase books. It was not unusual to see someone buying more than one copy. It was a fun event.
  11. We had the police at the library Monday, March 18<sup>th</sup>. There was a man on the parking lot acting erratically and claiming that there was a snake trying to attack him. I was on the phone with the police when they pulled up and I'm not sure who called them. The police talked to the man, but he ended up running away and we haven't seen him since.
  12. The library will be hosting a blood drive on Thursday, April 25<sup>th</sup> from noon until 6 PM. The blood drive that was held on March 4<sup>th</sup> garnered over 20 pints of blood. Here's hoping that the April blood drive can do the same.
  13. Angie Farmer will begin her passport training soon. I'm just waiting for her to bring in her birth certificate to get the process rolling.

**Friends of the Library Report:** The Friend's continue their work on the yard sale. The yard sale dates are: April 18th, 19th, and 20th.

### **Unfinished Business:**

- **Strategic Plan** - After receiving feedback from City Administrator Greg Camp, and after discussion amongst the board members, question number 9 (gauging interest in a tax increase) was removed from the survey. The survey will go live this month and will close on May 31, 2024. The survey will be available for the public to complete in a variety of places as well as a variety of formats.
- **Public Comments Policy** - The director continues to work making edits to this policy. We will review the policy at the May board meeting.

### **New Business:**

- **Board Member Appointments** - There will be one open position on the board beginning in August.
- **Meeting Room Requests** -
  1. Price Health Insurance, LLC - Jenny Brummer made a motion to approve the use of the meeting space. Vicki Greminger seconded and the motion carried.
  2. Small Group Yoga Practice - Chris Nelson made a motion to approve the use of the meeting space. Eric Baldonado seconded and the motion carried.
- **Request to Destroy Records** - Eric Baldonado made a motion to destroy passport transmittals older than 2 years. Vicki Greminger seconded the motion, and the motion carried.

**Public Comments:** There were no public comments.

### **Adourn:**

As there was no other business to discuss, Jenny Brummer made a motion to adjourn the Library Board meeting. Chris Nelson seconded the motion and the motion carried. Mark Peckham declared the meeting adjourned.

Respectfully Submitted,  
Jenny A. Brummer