

## SOLICITATION AND DISTRIBUTION

In order to protect patrons and employees from disruptive intrusions upon their time and privacy, the Festus Public Library has adopted a no solicitation and no distribution policy.

Organizations and persons other than employees of the Festus Public Library may not engage in solicitation, distributions or posting of written or printed materials of any nature at any time inside the Library without permission of the Director. Library employees' solicitation and distribution will pertain only to Library matters.

The Festus Public Library provides a limited amount of bulletin board and display area free of charge for announcements and notices of local community activities and events, and government, nonprofit and local business services of educational, cultural or community interest. Items on the public bulletin board are generally not displayed for more than three weeks. One bulletin board is reserved for library use only and will be clearly designated. The Library Director or the Director's delegate has the final decision regarding posting and placement of announcements and announcements can be removed at any time at the Director's discretion.

By posting materials, the Library does not endorse, promote nor agree with the viewpoints of any group or individual. This policy will be posted on the bulletin board.

***Approved by the Festus Public Library Board of Trustees on April 3, 2014***