

## **I. Mission Statement**

The mission of the Festus Public Library is to enrich our community by connecting people with information, ideas, and experiences.

Vision Statement

A thriving library that is an integral part of the lives of the community.

*Approved by the Festus Public Library Board of Trustees 09/12/2019.*

## **II. Library History**

In 1934, a group of public-spirited citizens decided that Festus should have a library. Under the Adult Education Program, books were collected, and monetary donations were accepted toward the purchase of new books. The Library's first home was in the Russell Funk building on Main Street. In 1936, the Library was moved to the Farmers and Merchants Bank (Bolgar) building. In 1940, the Library moved to a permanent home – two rooms of the new city building (Armory) and a five-cent (per hundred dollar assessed valuation) tax was approved by voters to support it. In 1967 the size of the collection had increased to the point where it was necessary to build a new building and the library moved into a new home at 222 North Mill Street. By 2009 the library had once again outgrown its space and with the help of an ambitious fundraising effort from the Festus Public Library Foundation, along with the support of the Library Board, Friends of the Library, and staff, the library moved to 400 West Main Street. Today the library loans out more than 80,000 items each year in the forms of physical and digital materials and welcomes thousands of visitors who enjoy our innovative programs and services.

## **III. Hours**

The Festus Public Library is open from 9 am – 7 pm Monday – Thursday, from 9 am – 5 pm on Friday, and from 9 am – 2 pm on Saturday. The library is closed the Saturdays preceding Memorial Day and Labor Day with the permission of the Library Board of Trustees. The library is closed on the holidays listed. Other closings may occur at the request of the Library Director and with permission of the Library Board of Trustees. Also, closure may be mandated by City Administration.

- New Year's Eve and New Year's Day
- Dr. Martin Luther King, Jr. Day
- Presidents' Day
- Truman's Birthday
- Memorial Day (and Saturday preceding with Board's permission)
- Juneteenth
- Independence Day

General Library Information

- Labor Day (and Saturday preceding with Board's permission)
- Veterans' Day
- Thanksgiving and Friday following
- Christmas Eve and Christmas Day

#### **IV. Library Card Eligibility Requirements**

Every resident in the city limits of Festus (or those owning property within the city limits) is entitled to a free Festus Public Library card by filling out an application and presenting proof of identity and residency. Proof of residency documents include any of the following:

- Current utility bill (either paper or electronic)
- Current bank statement
- Current pay stub
- Property tax bill
- Current lease or mortgage agreement

Types of library cards include:

- **Adult**-Individual 18 years of age or older OR at least 17 years of age that have been emancipated according to Missouri Statute RSMo Section 431.056.
- **Minor**-Individuals 17 years of age or younger. In order to obtain a minor card, a parent or legal guardian must also have a card and sign the permission waiver on the back of the card allowing their minor full access to the entirety of the library collection including, but not limited to public computers and electronic resources. If the parent or legal guardian does not agree with these terms, a minor card will not be issued.

***Approved by the Festus Public Library Board of Trustees 6/22/2023***

#### **V. Non-Resident Card**

The Festus Public Library is supported by taxes paid by the residents of Festus. Non-Residents cards for people residing outside City limits are available for purchase [for cost, see guidelines]. Non-Resident fees are set and approved by the Library Board.

A family residing at the same address that purchases a Non-Resident card may hold multiple cards for different family members; it is not required that each individual pay the Non-Resident fee.

Library staff members who live outside City limits are exempt from paying for Non-Resident cards while they are employed by the library. Employees of the City of Festus are exempt from paying for Non-Resident cards while they are employed by the City of Festus.

***Approved by the Festus Public Library Board of Trustees 09/06/2018.***

General Library Information

## **Fees for Services**

Some library services have minimal costs. They are:

1. Non-resident card fees are \$30
2. Copies - \$.20 per page (8 ½ x 11)  
\$.35 per page (8 ½ x 14)  
\$.05 per page will be deducted for front and back  
\$.75 per page for Color copies
3. Fax transmission - \$1.50 for the first page and \$.50 for each additional page. The same charge applies for incoming faxes.
4. Inter-library Loan – Books are transported from participating libraries through a courier service at no charge to the patron.

## **VI. Cooperative Services**

The Festus Public Library partners with the following institutions in order to expand services to the community:

As a member of Missouri Evergreen, patrons may access library collections across the state. This consortium is a partnership of Missouri public libraries that participate in resource sharing via an online catalog. In FY23, 66 library and library systems were members of the consortium, and the size of the collection numbered more than 3 million items with over 700,000 patrons.

As a member of Missouri Libraries 2 Go, the Festus Public Library offers patrons access to an ever-growing database of ebooks, audiobooks, and streaming video.

The Festus Public Library participates in OCLC Interlibrary Loan. We are willing to loan items to libraries within the state of Missouri and if a Festus Public Library patron cannot locate an item through Missouri Evergreen or Missouri Libraries 2 Go, we will attempt to borrow it via Interlibrary Loan.