

Minutes of the
Festus Public Library Board of Directors Meeting
April 6, 2023 @ 6:00 pm

Members Present: Mark Peckham, Ellen Ravenscraft, Eric Baldonado, Jenny Brummer, Vicki Greminger, Bethe Adam, and Director, Elizabeth Steffen.

Members Absent: Vicki Cummings.

Call to Order: The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by the President of the Board, Mark Peckham. It was held in the meeting room of the Festus Public Library.

Consent Agenda: Jenny Brummer moved to approve all of the items on the Consent Agenda which included the Minutes of the March 2, 2022 meeting, Approval of Bills, Financial Report, and Librarian's Statistical Report. Eric Baldonado seconded the motion and the motion carried.

Recognition of Visitors: There were no visitors.

Librarian's Report April 6, 2023

1. The Veregy projects have begun with replacement of the CFLs in the library with LED. They are putting LEDs in every single light fixture. They started in the basement and have been slowly working around the library. The difference in the meeting rooms, offices, and staff areas has been impressive. They are waiting on the fixtures for the large can lights and then the project will be complete.
2. Carla had a man removed on Tuesday, March 14th. He would not stop going behind the children's desk and was using profane language. The police escorted him out.
3. The Leader invited me to speak at the Senior Expo on Wednesday, March 22nd. I was scheduled right after bingo and didn't hold the crowd bingo had. I had about 10 people listen as I explained all the benefits that come with a library card.
4. Carla partnered with Parents as Teachers for storytime to celebrate Dr. Suess's birthday on Thursday, March 2nd. They had 66 people attend, with 33 of them being children. Carla read stories and PAT had different stations for the kids to explore.
5. The St. Louis Astronomical Society was here on Tuesday, March 28th for a

star party. They spent 45 minutes talking about the telescopes and how to use them. Then, everyone proceeded outside for a look at the night sky. We had 56 people attend, including a Cub Scout pack. One little boy said it was the best night of his life. You can't get much higher praise than that.

6. On Thursday, March 9th, all city employees were treated to lunch from Kater Me because the city earned a 99 on our MIRMA inspection. MIRMA supplies employee's health insurance, workman's comp, etc. It's the highest score the city has ever gotten so it was a good reason to celebrate.
7. For the month of April, we will be displaying artwork from the Mastodon Art & Science competition. The executive director of the fair, Samantha DeClue, invited me to come out to Jefferson College and choose which works of art I would like to display. Mrs. Declue will be dropping them off soon and we will get them into the display case when she does.
8. We have a new therapy dog coming to the library for kids to read to. Her name is Maddie and she is a three year old golden retriever/lab mix. It took a couple of weeks to get the word out, but she had 20 people come and see her on March 29th.
9. A patron stopped in and asked if we would accept a donation of two or three guitars. They buy and fix up guitars and thought it might be something we would like. They have some other projects they are working on so they aren't sure when they will get them to us.
10. I will be taking vacation days on Thursday, April 20th and Friday, April 21st.

Friends of the Library Report: Vicki Greminger reported that the Friends discussed the yearly yard sale and they decided to hold it for 3 days. They purchased shelving for the basement to store items which will be sold. The Friends will have funding for the Summer Reading Program and they will take old books to Earthbound to be recycled.

Unfinished Business:

- **Strategic Plan** - The board discussed the survey that was created. Eric Baldonado also brought a paper copy of the survey to review. Questions numbered 7 & 9 will be removed. Elizabeth will ask about a QR code for the survey on the city of Festus website.
- **Meeting Room Policy** - Board discussed the current meeting room policy and will add "no vaping" to the no smoking section. Fees were discussed as well. Elizabeth will revise and the board will review this draft at the next meeting.
- **Loan Period** - The loan period for many libraries has been extended to 3 weeks. This was discussed and there were concerns for popular items and when the

switch would occur if the Library chooses to extend it. The board will discuss this at the next meeting.

- **Glass in Reading Area** - This project will be discussed again at a later date.
- **Blood Pressure Cuff/Scale** - There is possible funding for these items to be added to the Library. There was concern the scale would be a fall hazard. There may also be liabilities with the BP cuff. These will also be discussed at a later date.

New Business:

- **State Aid Funding** - There is a possibility of losing \$5,000 in State aid. There are a couple of possible outcomes were this to occur. The State aid usually goes to personnel pay. The final outcome is still to be determined.
- **Donation Policy** - The Board members are to review the Donation policy and it will be discussed at the next meeting.
- **Board Member** - The Board needs a new member to replace Courtney Wisely. There are a few potential members that will be contacted and invited to the June meeting.
- **Meeting Room Application** -
 1. Pony Bird Inc. would like to use the meeting room for off-site interviews on April 12 & 14, 2023. Jenny Brummer motioned to approve the application. Vicki Greminger seconded the motion and the motion carried.
 2. Wednesday Mahjong Ladies would like to use the meeting room on the first Wednesday of each month to meet and play Mahjong. Jenny Brummer motioned to approve the application. Eric Baldonado seconded the motion and the motion carried.
 3. Philanthropic Education Organization Chapter FR would like to use the meeting room occasionally on the first or third Tuesdays of each month for their meeting. Jenny Brummer motioned to approve the application. Vicki Greminger seconded the motion and the motion carried.
- **Display Case Application** - Greg Meyer would like to display his model cars in the display case. Vicki Greminger made a motion to approve the application. Beth Adam seconded the motion and the motion carried.

Public Comments: There were no public comments.

Adourn:

As there was no other business to discuss, Vicki Greminger made a motion to adjourn the Library Board meeting. Jenny Brummer seconded the motion and the motion carried. President Mark Peckham declared the meeting adjourned.

Respectfully Submitted,

Bethe Adam