

Minutes of the
Festus Public Library Board of Directors Meeting
March 2, 2023 @ 6:00 pm

Members Present: Mark Peckham, Vicki Cummings, Ellen Ravenscraft, Ron Scaggs, Eric Baldonado, Bethe Adam, and Director, Elizabeth Steffen.

Members Absent: Courtney Wisely, Jenny Brummer, and Vicki Greminger.

Call to Order: The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by the President of the Board, Mark Peckham. It was held in the meeting room of the Festus Public Library.

Consent Agenda: Vicki Cummings moved to approve all of the items on the Consent Agenda which included the Minutes of the February 2, 2022 meeting, Approval of Bills, Financial Report, and Librarians Statistical Report. Eric Baldonado seconded the motion and the motion carried.

Recognition of Visitors: There were no visitors.

Public Comments: There were no public comments.

Librarian's Report March 2, 2023

1. For the first time since 2017, Festus won the Souper Bowl and brought home the trophy. We won 3567 to De Soto's 1101. A \$100 personal donation from Chris Chesley and an \$850 donation from his business, Star Buds Dispensary, put us out of reach. The Ozark Food Pantry was incredibly appreciative of all the donations, and they went a long way in helping people in need.
2. On Friday, February 17th, Lacey, a night manager at Festus Walmart, dropped off two bags of goodies for library staff in honor of Random Acts of Kindness Day. The goodies were much appreciated, and it was a wonderful surprise on a Friday morning!
3. The arm and mechanism of the front door that has the handicap button had to be replaced. I'm not sure if the wind caught the door and swung it open, but the arm was bent and the opening mechanism was stripped. Jim Tindall came to look at it the next day and determined we needed a professional. Because the job was going to be expensive, we got two quotes and went with Abiding Locksmith & Door Service. They should be here Friday, February 24th to repair the door.

4. City Clerk, Kerry Patek, hosted the regional luncheon for city clerks at the library on Thursday, February 16th. Taytro's catered and Corner Cup supplied gooey butter cake. There were about 50 people in attendance and they all had good things to say about the library.
5. The community reading event spearheaded by Jefferson County Library is coming together. It's called "Jefferson County Reads". The book selected is, "And then there were None" by Agatha Christie. There will be discussion groups around the county and our library will be hosting one on June 13th at 6 PM.
6. Carla held a DIY Valentine card program on Wednesday, February 8th. It was well attended, and everyone said they had a lot of fun. There were some very creative cards made that night.
7. The Ukulele Club met for the first time on Thursday, February 9th. Five people attended, but we have had a lot of interest in it since then. The three ukuleles Judy Ivery donated have been catalogued and are ready for checkout.
8. The Health Department reached out about working together on the issue of vaping. They asked if we would be willing to place a disposal box for vaping cartridges in the library and have educational materials available. We have the box but haven't put it up yet.
9. On Friday, February 25th we will have a student from St. Pius doing job shadowing. They are curious about what library work is like so they will be here 9-12 that day to get a better idea.
10. A blood drive is scheduled for Tuesday, February 28th. This will be the third attempt by the Red Cross to hold a blood drive at the library since December. They are very short staffed now.
11. Coming up in March we have the author visit with Alena Moore on the 4th and a star party on the 28th.

Friends of the Library Report: Vicki Cummings reported on the Friends very successful sale which raised over \$2000.00. The Friends have decided to do one book sale in September.

Unfinished Business:

- **Strategic Plan** - The board will review both sections of the survey created by Eric Baldonado. Each member will take the survey multiple times and will discuss during the next scheduled meeting.

New Business:

- **Meeting Room Policy** - The board will review the policy for the meeting room use and will discuss during the next meeting.
- **Loan Period** - The Library's loan period is currently two weeks. Many libraries are now increasing the loan period to three weeks. This would apply to books and DVDs. The Board will review at the next meeting.
- **Display Case Application** - Gary Gronborg requests to display various bowls, plates, etc made on wood lathes by members of Show Me Woodturners. Vicki Cummings made a motion to accept the application. Ellen Ravenscraft seconded the motion, and the motion carried.

Other -

Adourn:

As there was no other business to discuss, Ron Scaggs made a motion to adjourn the Library Board meeting. Eric Baldonado seconded the motion and the motion carried. President Mark Peckham declared the meeting adjourned.

Respectfully Submitted,

Bethe Adam