

Minutes of the
Festus Public Library Board of Directors Meeting
November 3rd, 2022 @ 6:00 pm

Members Present: Mark Peckham, Jenny Brummer, Vicki Cummings, Vicki Greminger, Ellen Ravenscraft, Ron Scaggs, Bethe Adam, and Director, Elizabeth Steffen.

Members Absent: Eric Baldonado, Courtney Wisely

Call to Order: The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by the President of the Board, Mark Peckham. It was held in the meeting room of the Festus Public Library.

Consent Agenda: Vicki Cummings moved to approve all of the items on the Consent Agenda which included the Minutes of the October 6, 2022 meeting, Approval of Bills, Financial Report, and the Librarians Statistical Report. Jenny Brummer seconded the motion and the motion carried.

Recognition of Visitors: There were no visitors.

Public Comments: There were no public comments.

Librarian's Report November 3, 2022

1. We had 14 boxes of books come in the courier delivery on Monday, October 10th. That was the most we had received in a long time. We aren't sure if it was because libraries were closed due to Columbus/Indigenous People's Day, and they had more time to sort or what. We were excited to get so many books for patrons.
2. Ellen Ravenscraft invited me to speak about the library to the P.E.O group she belongs to on Monday, October 10th. They were a fun group and were very interested in what the library has to offer.
3. I have volunteered to be on the Missouri Building Block Selection committee. The Building Block Award is presented to the author and illustrator of the picture book voted most popular by preschool children in Missouri and is sponsored by the Missouri Association of School Librarians. As part of the committee, I will be reading and rating picture books to narrow down to the Top 30. I think it will be a fun committee to be a part of.
4. Hannah Richardson's last day with the library will be Friday, December 16th. We will miss her terribly but know she will be very successful in her new job.

5. We ended up with 8 entries for our pumpkin decorating contest. Winners will be announced on Halloween. The top two vote getters will receive movie theater gift cards.
6. We had our author, Dale Ward, talk about his book, Killing the Butterfly, on Tuesday, October 25th. We only had one person attend. He signed copies of his book for our library and the DeSoto Public Library. The rainy weather we had that day, plus the boil order that was in effect, probably didn't help attendance.
7. The Festus School District has sent out an electronic survey about communication and asked if we could have paper copies of the survey available for those without access to a computer, which we were happy to do.
8. The city council voted to give employees Columbus Day/Indigenous People's Day as a holiday going forward. Because the holiday had already occurred before the vote, employees received an extra vacation day to use before the end of the year.
9. Thanks to a generous donation of candy by the Friends, we handed out treats to patrons on Friday, October 28th, Saturday, October 29th, and Monday, October 31st.
10. I will be taking vacation days Monday, November 21, Tuesday, November 22, and Wednesday, November 23.

Friends of the Library Report: Vicki Cummings reported that the Friends have been working hard pricing items for the Christmas sale.

Unfinished Business:

- **Strategic Plan** - The board plans to review more of the strategic plan at the next meeting.
- **Review Collection Development Policy** - The board reviewed the Collection Development policy. Jenny Brummer made a motion to accept the Materials Selection Policy as written. Vicki Cummings seconded the motion and the motion carried.

New Business:

- **Secretary of State's Proposed Rule** - The board was made aware of the proposed rule.
- **December Meeting Date** - The Board meeting in December was changed to December 8th. Vicki Greminger made the motion to change the date. Vicki Cummings seconded the motion and the motion carried.
- **Meeting Room Application**

1. Jefferson County Community Mental Health Fund Board requested to use the meeting room. Ellen Ravenscraft made a motion to approve the application. Jenny Brummer seconded the motion and the motion carried.
2. Wildling Jeffco Co-op requested to use the meeting room. Beth Adam made a motion to approve the application. Vicki Cummings seconded the motion and the motion carried.

Adjourn:

As there was no other business to discuss, Jenny Brummer made a motion to adjourn the Library Board meeting. Vicki Greminger seconded the motion and the motion carried. President Mark Peckham declared the meeting adjourned.

Respectfully Submitted,

Beth Adam