

Minutes of the  
Festus Public Library Board of Directors Meeting  
October 6, 2022 @ 6:00 pm

**Members Present:** Mark Peckham, Eric Baldonado, Jenny Brummer, Courtney Wisely, Vicki Cummings, Vicki Greminger, Ellen Ravenscraft, Ron Scaggs, Beth Adam, and Director, Elizabeth Steffen.

**Members Absent:** None

**Call to Order:** The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by the President of the Board, Mark Peckham. It was held in the meeting room of the Festus Public Library.

**Consent Agenda:** Eric Baldonado moved to approve all of the items on the Consent Agenda which included the Minutes of the September 1, 2022 meeting, Approval of Bills, Financial Report, and the Librarians Statistical Report. Jenny Brummer seconded the motion and the motion carried.

**Recognition of Visitors:** There were no visitors.

**Public Comments:** There were no public comments.

**Librarian's Report October 6, 2022**

1. The new fiscal year begins on October 1st. For capital projects this year I asked for HVAC replacement and thanks to the city's work with Veregy, it has been approved. It will be paid for over 10 years. It will be 9 months or so before work begins. Converting the rest of the lighting over to LED and the solar EV charging stations have also been approved. No word on when that will begin.
2. I had to call the police the morning of Monday, September 12th because I found what I thought was a crossbow behind one of the benches out front. It turned out to be a broken BB gun. The officer took it with them to dispose of it.
3. I called the police to check on an individual who was sitting on one the benches the afternoon of September 29th. The person was yelling, talking to themselves, hitting themselves, and making everyone uncomfortable. The police were familiar with person and said a change in medicine was causing the issue. They said there was nothing to worry about.
4. We have had issues with the courier delivery this month. We did not receive a delivery for over a week. We were told there had been turnover at the hub station and they didn't have a driver. Once deliveries resumed, the incoming has been

less than expected. We also received two bags in our regular mail delivery. Patrons have been frustrated by the long wait times for items and we have let MALA know about that.

5. MODOT and the Federal Highway Administration are holding an open house at the library Wednesday, October 5th to seek input and feedback from residents about the upgrade of I-55. They will be in the library 4:30-6:30.
6. James Brochtrup will present about making and bottling your own maple syrup on Saturday, October 1st at 10 AM.
7. DeSoto Public Library reached out about partnering on an author event for local author, Dale Ward. The event will take place at Festus Public Library on Tuesday, October 25th at 5 PM. The author will talk about his book, Killing the Butterfly, a psychological thriller. Mr. Ward will share local connections to the story, have a Q & A, have signed copies available to purchase.
8. Jefferson County library has reached out to us, DeSoto, and Jefferson College about creating a Community Read. The idea is to pick one book and promote it to the county. It's still in the planning stages on what it would look like exactly.
9. The library is participating in Festus R-6 Fridays with the school district, and we were chosen to be highlighted on Friday, September 16th. It was made even more special by the fact they came to the library on Homecoming. Several high school students, Superintendent Nicki Ruess, Coordinator of Communications Kevin Pope, and Hall of Fame inductee Ken Barker stopped by that morning with donuts and several t-shirts for staff.
10. On Wednesday, September 28th, the city provided lunch to all employees. Kater Me Food offered up a taco bar buffet that allowed everyone to build exactly what they wanted. It was the perfect Wednesday lunch.
11. On Saturday, September 24th, the city offered employees a sneak peek of the Halloween light show that is happening in Crites Park. It features 66 thousand lights, 3 miles of wire, 17 computers, and features music from several Halloween movies. It was very cool and something to see. They will also be doing a show for Christmas. Go check it out if you have time.

**Friends of the Library Report:** Vicki Cummings reported that the Friends met and learned about the new credit card system. They also discussed the book sale's success as it raised over \$2000.00. The leftover books were donated to Earthbound. The Friends are still collecting books for the next sale. They will have their Christmas party at the Pasta House as they did last year. They are planning a Christmas table for selling holiday merchandise and members of the Friends will work it. The Friends graciously purchased new book cases for the genealogy room.

### **Unfinished Business:**

- **Strategic Plan** - The board shared questions for the survey. Eric Baldonado will have drafts of the survey to look over and discuss at the next meeting.
- **Meeting Room Application** - The application from the American Christian Fiction Writers of the Saint Louis area was reviewed. Beth Adam made a motion to accept the application. Vicki Cummings seconded the motion and the motion carried.

### **New Business:**

- **Review Collection Development Policy** - The Collection Development Policy had not been updated since 03/07/2013. The Board members will take the policy home to review and will decide if any actions need to be done at the next meeting.
- **Foundation Representative** - The Festus Library Foundation Board needs a Festus Library Board member as a representative. Vicki Cummings is willing. Her name will be shared and the Foundation Board will make the final decision.
- **Meeting Room Application** - Missouri Eldercare Coalition has completed an application to meet once a month in the Library meeting room. Ellen Ravenscraft made a motion to approve the application. Vicki Cummings seconded the motion and the motion carried.

### **Adourn:**

As there was no other business to discuss, Jenny Brummer made a motion to adjourn the Library Board meeting. Ron Scaggs seconded the motion and the motion carried. President Mark Peckham declared the meeting adjourned.

Respectfully Submitted,

Beth Adam