

Minutes
Festus Public Library Board of Directors Meeting
May 5, 2022

Members Present: Vicki Greminger, Mark Peckham, Vicki Cummings, Mary Evans, Jenny Brummer, Eric Baldonado, Ron Scaggs, Ellen Ravenscraft (attended via phone) and Director, Elizabeth Steffen.

Members Absent: Beth Adam

Call to Order: The regular meeting of the Festus Public Library Board of Directors was called to order at 6:00 PM by President Mary Evans. It was held in the meeting room of the Festus Public Library.

Consent Agenda: Vicki Greminger moved to approve all items on the Consent Agenda, including the minutes of the April 7, 2022 meeting. Ellen Ravenscraft seconded, and the motion carried.

Recognition of Visitors: There were no visitors.

Public Comments: None to report

Librarian's Report May 5, 2022

1. I met with Stephanie Cunningham about capital projects for the library for the next three to four fiscal years. The projects included making Carla fully full-time, replacing the entire HVAC system, replacing two of the rooftop units, replacing the guest chairs in my office and the passport office, replacing the seating in the café area, finishing the LED conversion project, and more.
2. I applied for a grant through the Missouri State Library to purchase six STEAM kits from Penworthy. If approved, the kits would include Outdoor Adventures Pretend Play, Food and Nutrition, My Amazing Body, Lace, Stack, and Sort, Green Energy, and Money, Math, and Economy. I am still waiting to see if the application was approved.
3. We have someone cleaning the library again! After talking with Greg Camp and Stephanie Cunningham, it was decided to go with Lynn Winters of Always Clean. Lynn currently cleans the Public Works buildings. Building Stars also came out and gave a quote. Lynn was cheaper and familiar with the city, so we went with her. I showed her around Saturday, April 23 and she began on

Monday. She comes after we are closed so we don't see her at all. So far, she is doing a great job.

4. The city has switched our phone carrier from Socket to Spectrum. It was a notable difference immediately. We have not experienced any static on the line and the caller ID is much clearer.
5. We had to have B&H Alarm out due to a communication error on the keypad. It turned out that Spectrum had forgotten to plug something back in, so the alarm system didn't have a way to communicate. Once it was plugged back in, we had no problem with the keypad.
6. We are gearing up for Summer Reading. The theme this year is "Oceans of Possibilities". We have some programs lined up like Mad Scientists to kick it off, Missouri Kids Unplugged, and St. Louis Area Storm Chasers. Carla has come up with some fun activities that will be in-person and take-home. It's exciting to get back to a normal Summer Reading event.
7. Barb Lowry, the Tourism Director, is starting a crochet club at the library beginning May 4th. It will meet the first Wednesday of the month from 5 PM-7PM and all experience levels are welcome but they have to bring their own supplies. Barb and I had been planning this right before Covid hit so it is nice to see it happening. There seems to be a lot of interest.
8. I've been working with Donna Litton of Bloomsdale Bank about offering a program with information on savings accounts, credit building, credit cards, preventing fees, fraud, and security. We will be offering two dates: Wednesday, May 18th at 4 PM and Thursday, May 19th at 10:30 AM.
9. All city offices will be closed Monday, May 9th in observance of Truman's birthday.
10. I will be taking a vacation day Friday, May 6th.

Friends of the Library Report:

The Friends have been attracting a lot of new members. They are considering some new shirt options. The Friends have also been preparing for the Twin City Days book sale. During Food Truck Mondays, the Friends are planning to set up a "Book Truck" to sell books.

Unfinished Business:

Request for Reconsideration- Vicki Cummings made a motion to accept the Request for Reconsideration of Library Materials form. Vicki Greminger seconded, and the motion carried.

New Business:

Saturday Memorial Day Closing - Vicki Cummings made a motion to close the library on Saturday, May 28, 2022. Jenny Brummer seconded and the motion carried.

Potential Board Member - Eric Baldonado made a recommendation for Courtney Wisely to be invited to fill the open board position beginning in August of 2022. Mark Peckham seconded, and the motion carried.

Meeting Room Requests - Jenny Brummer made a motion to approve the meeting room request by The Social Security and Medicare Education group on August 11th and 13th, September 22nd and 24th, and October 13th, and 15th. Vicki Cummings seconded, and the motion carried.

Ellen Ravenscraft made a motion to approve the use of the meeting room by the Jefferson Franklin Community Action Corp each Monday from 3:00 until 4:00 PM. Vicki Cummings seconded, and the motion carried.

Other:

Short Takes for Trustees - The board completed its last Short Takes for Trustees, which was titled: *Succession Planning and New Board Orientation*.

Adjourn:

Mark Peckham made a motion to adjourn, and Vicki Cummings seconded the motion. The motion carried.

Respectfully Submitted,

Jenny A. Brummer