



MONTHLY MEETING
711 West Main Street, Festus, MO 63028

Meeting Minutes

Thursday, March 20, 2025

CALL TO ORDER:

Greg Camp called the meeting at approximately 10:00 a.m.

ROLL CALL:

Members Present: Greg Camp, Michael Christopher, Mark Johnson, Kevin Dennis (Zoomed), Terry Thomas

Absent: None

Also Present: Jeff Crannick JCWA Plant Manager, Michelle Vaughn, and Jennifer Filkins

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

Greg Camp entertained a motion to approve the minutes from February 27, 2025, minutes as presented.

Motion for Approval: Michael Christopher

Second: Mark Johnson

Ayes: 5

Nays: 0

Absent: 0

APPROVAL OF BILLS:

Greg Camp stated approval of bills is \$163,526.84. He entertained a motion.

Motion for Approval: Kevin Dennis

Second: Terry Thomas

Roll Call: Mark Johnson, Terry Thomas, Michael Christopher, Greg Camp, Kevin Dennis

Nays: 0

Absent: 0

OLD BUSINESS: N/A



NEW BUSINESS:

Audited Financial Statements: Greg Camp stated that JCWA had a clean audit report with no discrepancies noted, and praised the work of staff lead by Michelle Vaughn.

Staff Report for Sale of Bobcat: Greg Camp stated that permission is needed from the board to put worn bobcat up for sale. He entertained a motion.

Motion for Approval: Terry Thomas
Second: Mark Johnson
Ayes: 5
Nays: 0
Absent: 0

RESOLUTIONS:

Resolution No. 2025-1 Personnel Policy Amendment: Greg Camp gave a brief summary of the personnel policy amendment changes. He entertained a motion to introduce the 1st reading of Resolution No. 2025-1 Personnel Policy Amendment.

Motion to Introduce: Terry Thomas
Second: Mark Johnson
Ayes: 5
Nays: 0
Absent: 0

Greg Camp then asked the Secretary, Jennifer Filkins, to read the resolution by title only.

Resolution No. 2025-1:

A RESOLUTION OF THE JEFFERSON COUNTY WATER AUTHORITY; AMENDING SECTION 204 PROBATIONARY PERIOD, SECTION 300 EMPLOYEE BENEFITS, AND SECTION 304 SICK LEAVE BENEFITS OF THE JEFFERSON COUNTY WATER AUTHORITY EMPLOYEE POLICY HANDBOOK; PRESCRIBING THE CONDITIONS THERETO; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND ESTABLISHING AND EFFECTIVE DATE.

Greg Camp asked if there were any questions. He then entertained a motion to adopt the resolution.

Motion to Adopt: Kevin Dennis
Second: Michael Christopher
Roll Call: Kevin Dennis, Greg Camp, Michael Christopher, Terry Thomas, Mark Johnson

Resolution was Passed.



REPORTS:

Treasurer Report for period ending 2/28/25 – Informational Only: No discussion by the board.

Plant Manager Reports:

Jeff Crannick stated that the plant is still scheduled to shut down next week for scheduled maintenance aerator cleaning. Layne came out and fixed the issue with the new well pump. They fixed a lead wire due to bad connection. The pump is back up and running like a champ. Everything is on track and looking good.

Board of Directors:

Mark Johnson: Asked the group a question regarding timing on digging out the sludge pump as he noted some overflowing. Jeff Crannick responded that it will be done this summer, and that sludge will be an item that will need to be addressed in the future. We're producing more sludge because we're producing more water.

Terry Thomas: Expressed that he was glad to be back with the group after working through recent health issues.

Greg Camp: None

Kevin Dennis: None

Michael Christopher: None

ADJOURN:

Terry Thomas made a motion to adjourn the meeting, seconded by Mark Johnson. Motion carried unanimously.

These minutes were approved this _____ day of _____, 2025.

Attest:

Jennifer Filkins, Secretary

Greg Camp, President